

Mother Teresa College of Teacher Education

Perambra, Kozhikode, Kerala, India

ANNUAL SELF-APPRAISAL FORM FOR TEACHING FACULTY MEMBERS

Name:	
Designation:	
Date of entry in to service at the college:	
Permanent/Guest/Visiting:	
Total years of Teacher Education Service:	
Faculty/Department:	
Courses handled semester wise: 	
INITIATIVES UNDERTAKEN AS PART OF THE COURSES HANDLED	
LESSON PREPARATION	
INSTRUCTION	
PRACTICALS/EPC	
CLASS MANAGEMENT	
TECHNOLOGY/DIGITAL INTERGRATION	
ASSESSMENT/EVALUATION	
CO-CURRICULAR	

ADDITIONAL ROLES ENTRUSTED DURING 2023-24		
ROLES HANDLED	INITIATIVES TAKEN	PERSONAL COMMENTS/ RESPONSE ON THE OUTCOME
PROFESSIONAL ACHIEVEMENTS DURING THE PAST YEAR (2023-24)		
LIST NOTABLE ACHIEVEMENTS	Reflect on how these achievements contributed to your role as a Teacher Educator	
Challenges Faced During the Period of Appraisal		
List out the obstacles and challenges encountered	Reflect on How You Addressed or Overcome these Challenges	

Contribution to the Institution		
Evaluate Your Contribution to the growth of your Institution during the course of appraisal covering duties/initiatives beyond your normal teaching responsibilities		
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•		
Your SMART (Specific, Measurable, Achievable, Relevant, Time-bound) Goals for the Upcoming Academic Year		
		TIME FRAME
PERSONAL	•	
	•	
	•	
	•	
ACADEMIC	•	
	•	
	•	
	•	
Summarise the Key Insights You Gained From This Self-Appraisal Process		
Dated Signature of the Respondent		
Recommendation of IQAC Coordinator		
Counter Signature by Principal		
Approval by the Manager		